

## The West Bengal University of Teachers' Training, Education Planning and Administration

25/2 & 25/3, Ballygunge Circular Road, Kolkata - 700019

## Form of Application for Outgoing Migration Certificate

1. Name in full of the applicant in block letters (According to the Registration Certificate)						
2. Name of the applicant's Father						
3. Registration Number with the year of registration of this University			Registration No			
4. Permanent Residential Address (in block letter)						
Present Residential Addres (in block letter)						
7. Name of the college where from his/her name was registered first under this University						
3. The name of different examinations of this University he/she passed (Roll, Numbers and also the year of examination should be stated)						
2. Reasons for Migration						
Mode of Payment (Tick √ as applicable)	a) Cash b) Bank Draft (to be drawn in favour of "WBUTTEPA COLLEGE" payable at Kolkata)  If fees paid by bank draft, the date of delivery will be calculated only after clearance of that draft.					
b) Bank Draft details (if applicable)	i. Draft No.	ii. Date	iii. Bank and Branch	iv. Amount		
(Signature & address of	the applicant in full)	-				
	Registration Number with registration of this Universe Permanent Residential Add (in block letter)  Present Residential Addres (in block letter)  Date of Payment of Migra payment of the fee should Name of the college where registered first under this UThe name of different example/she passed (Roll, Number year of examination she Reasons for Migration Name of the college under where the student studied in Mode of Payment (Tick √ as applicable)  D) Bank Draft details (if applicable)	Registration Number with the year of registration of this University  Permanent Residential Address (in block letter)  Present Residential Address (in block letter)  Date of Payment of Migration fee (Receipt showin payment of the fee should be enclosed with this for Name of the college where from his/her name was registered first under this University  The name of different examinations of this Univershe/she passed ( Roll, Numbers and also the year of examination should be stated)  Reasons for Migration  Name of the college under this University where the student studied last  Mode of Payment (Tick √ as applicable)  a) Cash b) Bank Draft (to be d If fees paid by bank of the payment (if applicable)  i. Draft No.	Registration Number with the year of registration of this University  Permanent Residential Address (in block letter)  Present Residential Address (in block letter)  Date of Payment of Migration fee (Receipt showing payment of the fee should be enclosed with this form)  Name of the college where from his/her name was registered first under this University  The name of different examinations of this University he/she passed ( Roll, Numbers and also the year of examination should be stated)  Reasons for Migration  Name of the college under this University where the student studied last  Mode of Payment (Tick √ as applicable)  a) Cash b) Bank Draft (to be drawn in favour of "WBU If fees paid by bank draft, the date of deliver (if applicable)  i. Draft No. ii. Date	Registration Number with the year of registration of this University  Permanent Residential Address (in block letter)  Present Residential Address (in block letter)  Date of Payment of Migration fee (Receipt showing payment of the fee should be enclosed with this form)  Name of the college where from his/her name was registered first under this University  The name of different examinations of this University  Examination he/she passed ( Roll, Numbers and also the year of examination should be stated)  Reasons for Migration  Name of the college under this University  Mode of Payment (Tick √ as applicable)  a) Cash b) Bank Draft (to be drawn in favour of "WBUTTEPA COLLEGE" payable If fees paid by bank draft, the date of delivery will be calculated only after c  D) Bank Draft details (if applicable)  i. Draft No. ii. Date iii. Bank and Branch (Signature & address of the applicant in full)  Signature and Official Seal under this University where	Registration Number with the year of registration Number with the year of registration of this University  Permanent Residential Address (in block letter)  Present Residential Address (in block letter)  Date of Payment of Migration fee (Receipt showing payment of the fee should be enclosed with this form)  Name of the college where from his/her name was registered first under this University  The name of different examinations of this University  The name of different examinations of this University  Reasons for Migration  Name of the college under this University  Mode of Payment (Tick √ as applicable)  Mode of Payment (Tick √ as applicable)  If fees paid by bank draft, the date of delivery will be calculated only after clearance of that dr  b) Bank Draft details (if applicable)  (Signature & address of the applicant in full)  Signature and Official Seal of the Head of the under this University where the applicant studied in under this University where the applicant stud	

N.B.:-i) Original Registration Certificate and original Mark Sheet /Certificate of the last examination under this university / NOC (if discontinued) along with the photo copies of them will have to be presented at the time of verification by the dealing section before paying the fees to the University Cash counter.

- i) Migration Certificate will be delivered from the University counter during working hours.
- ii) Migration Certificate Fee (Ordinary) Rs. 200/- (Certificate will be delivered within One (1) month)
- iii) Migration Certificate Fee (Urgent) Rs. 500/- (Certificate will be delivered within Seven (7) days)
- iv) No application will be received after 2 p.m. on any working day.
- v) The students, who need to take Migration Certificate on an urgent basis, must send an email in this regard to the following email Id (wbuttepamigration@gmail.com) of this University and must obtain a confirmation reply to that email from the university end without which the request of issuance of Migration Certificate on an urgent basis cannot be complied with.